



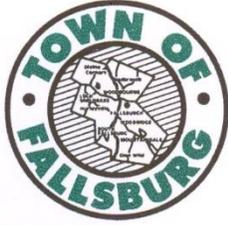
PERMIT APPLICATION INSTRUCTIONS

1. It is the owner/contractor's responsibility to contact UFPO for an underground dig case number. **The UFPO form or its corresponding case number must accompany the permit application.**
2. A copy of Certificate of Liability Insurance **and** a copy of NYS Worker's Compensation Insurance must accompany the application. If the work is being performed by a self-employed contractor, a Worker's Compensation Exempt Certificate **and** the Certificate of Liability Insurance must accompany the application. **To get a copy of the Worker's Compensation Exemption Form, go to www.wcb.state.ny.us lower right hand corner click on wc/db exemptions form CE-200, answer all questions and print form when finished, This will give you an exemption number.**
3. A copy of the plot plan outlining the layout of the property and the placement of water lines; sewer lines, etc.. If a site plan has been approved, either attach a copy of the plan or indicate a reference to map that is on file with the Water/Sewer Department.
4. All necessary permit charges.
5. *If work involves road cut/disturbance of either a County or State Road, it is the owner/contractor's responsibility to contact either SC DPW (845) 807 0261 or NYS DOT (845) 794 7450 to obtain the appropriate permit. A copy of that permit must accompany this application.

*This only applies to work on either State or County Roads. If the work is being done on Town Roads, the Road Cut Application is given to the applicant with the Water and/or Sewer Permit Application.

IF ANY OF THE REQUIRED ITEMS ARE NOT INCLUDED WITH THE APPLICATION, A RED PERMIT SIGN WILL NOT BE ISSUED

ROAD CUT PERMIT APPLICATION



Town of Fallsburg
Department of Public Works
P.O. Box 2019
So. Fallsburg, NY 12779
(845) 434 6398

NO PERMIT WILL BE ISSUED WITHOUT A UFPO CASE NUMBER

The Contractor/Owner must notify UFPO

TYPE OF CUT: WATER: _____; SEWER: _____; OTHER: _____
(SPECIFY)

Date of Application: _____ SBL #: _____

Property Owner: (Please Print) _____

Address: _____

Tele. #: _____

Contractor: (Please Print) _____

Address: _____

Tele. #: _____

Insurance Carrier & Policy #: _____

Property '911' Address: _____

Nearest Intersection: _____

Approximate size of cut: (Sq. Ft.) _____

Date cut is to be *Done: _____ **Completed: _____

***The Highway Department, 845 434 6827, must be notified 24 hours prior to the start of the cut**

****The road surface is to be restored to pre-cut conditions and approved by the DPW no later than three (3) days after the road cut is performed**

THE TOWN RESERVES THE RIGHT TO HOLD THE REFUNDABLE PORTION OF THE BOND FEE FOR A PERIOD OF ONE YEAR

UFPO Case #: _____

Road Cut Permit #: _____

Date Issued: _____ Issued By: _____

Amount of Bond: _____

Method of Payment: Cash ____ Check # ____ Money Order # _____

The UNDERSIGNED hereby agrees to do all specified herein and in full compliance with the Town of Fallsburg specifications for road cuts. The PERMITTEE further agrees not to alter same unless such alterations are submitted to and approved by the Town of Fallsburg. The OWNER and CONTRACTOR also agree, if granted this permit, to hold the Town of Fallsburg harmless from any and all liability for any work done under the granting of this permit or otherwise arising from the construction and restoration of the road cut, and CONTRACTOR will defend the Town of Fallsburg from any action, suits or claims brought against them and to pay any judgements or recoveries against the Town of Fallsburg.

***IT IS THE RESPONSIBILITY OF THE PROPERTY OWNER/CONTRACTOR TO CONTACT THE UNDERGROUND FACILITIES PROTECTIVE ORGANIZATION (UFPO) @ 1-800-962 7962 TO OBTAIN A CASE # AND INDICATE THAT # AT THE TOP OF THIS PAGE. NO PERMIT WILL BE ISSUED BY THE TOWN OF FALLSBURG UNTIL A UFPO CASE # IS INCLUDED ON THE APPLICATION FOR A PERMIT.**

Property Owner: _____
(PLEASE PRINT CLEARLY)

Property Owner: _____
(Signature)

Contractor: _____
(PLEASE PRINT CLEARLY)

Contractor: _____
(Signature)

THIS APPLICATION MUST BE SIGNED BY BOTH THE PROPERTY OWNER(s) AND THE CONTRACTOR BEFORE PERMIT WILL BE ISSUED

UPON APPROVAL OF THIS APPLICATION, A MUNICIPAL SERVICE PERMIT WILL BE ISSUED, WHICH MUST BE DISPLAYED AT THE JOB SITE.

*****THIS PAGE MUST BE INITIALED*****

ROAD CUT PERMIT - CONDITIONS AND RESTRICTIONS

1. This permit shall not be assigned or transferred without the written consent of the Director of Public Works.
2. Work under this permit to be commenced within thirty (30) days from date of permit and shall continue in an expeditious manner.
3. The applicant shall submit a detailed plan of proposed structure to be built. All work shall be under such conditions, regulations and supervision as may be prescribed by the Director of Public Works.
4. The applicant shall be responsible for all damages resulting in bodily injury, including death and/or property damage due to the activities of the applicant or his agents; and does hereby expressly agree to indemnify and save harmless the Town of Fallsburg, Commissioner of Public Works and all his representatives and employees.
5. All surplus earth, rubbish and other material shall be removed upon completion of the work, and the highway left in a neat and orderly condition.
6. Traffic shall be maintained by the applicant while the work is in progress and until its final completion.
7. All pipes or mains crossing highway pavements shall, whenever possible, be driven beneath the roadway without disturbance to the pavement.
8. All material excavated from within the bounds of a Town road from curb to curb or ditch to ditch shall be disposed of off the work site.
9. All trenches excavated within the bounds of a Town road from curb to curb or ditch to ditch shall be backfilled with bank gravel, with 4" maximum particle size, placed in uniform 6" lifts and each lift shall be **THOROUGHLY** compacted.
10. Suitable barricades and other traffic control and safety devices shall be maintained during the time that the trench is open and warning lights shall be displayed at night.
11. It is agreed by the applicant that any injury or disturbance to the paved portion of the highway, its shoulders or drainage ditched which may occur hereafter by reason of the laying of said drainage, sewer or water pipes and their appurtenances shall be repaired by and at the expense of the applicant to the satisfaction of the Director of Public Works.
12. The applicant is to keep in good repair all pipes, hydrants or appurtenances which may be placed within the bounds of the highway under terms of the permit and upon notice by the Director agrees to make all repairs required for the protection of the highway.
13. The Director of Public Works may, upon failure of the applicant to comply with any of the conditions contained herein, revoke this permit and remove any pipes, hydrants or other appurtenances which may have been placed within the bounds of the highway under the terms of this permit.
14. Installation shall be in strict conformance with attached **SPECIAL CONDITIONS** sheet and attached **SKETCHES** and **PLANS**.

_____ (Initials)

*****THIS PAGE MUST BE INITIALED*****

ROAD CUT PERMIT - SPECIAL CONDITIONS

1. Pavement cuts shall be made by sawing.
2. All permanent pavement patches shall be sealed with asphalt sealant.
3. All material excavated from within the bounds of a Town road, from curb to curb or ditch to ditch, shall be disposed of off the work site.
4. Backfill shall be of bank gravel with 4" maximum particle size placed in uniform 6" lifts and each lift thoroughly compacted.
5. All trenches shall be completely backfilled prior to the end of the work day.
6. Water and sewer lines shall be a minimum of five feet below grade.
7. Applicant shall repair any damage to any utility to the satisfaction of the utility owner.
8. Applicant shall make all necessary repairs including replacement of pavement.
9. Work authorized by this permit is not allowed on Saturdays, Sundays or holidays (without prior approval from the Town of Fallsburg Department of Public Works).
10. Applicant shall provide detour while road is closed. Detours shall be approved by the Highway Superintendent prior to work commencing.
11. Traffic control shall be provided at all times during the job duration in conformance with the "New York State Manual of Uniform Traffic Control Devices".
12. All work areas shall be restored to road conditions at least equal to those prior to construction.
13. Steel track equipment shall not be used on or driven on the Town road pavement.
14. The Town reserves the right to charge the applicant for the actual cost of inspection of the work by a Town Representative.

_____ (Initials)