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**Town of Fallsburg Town Board  
2020 Re-Organizational Meeting  
Monday, January 6, 2020  
Town Hall Court Room, 19 Railroad Plaza  
South Fallsburg, New York 12779**

**6:00 p.m. – Re-Organizational Meeting called to Order by Supervisor Steven Vegliante**

**Salute to the Flag**

**(Oath of Office will be administered by:  
the Honorable Robert Scheinman**

**Supervisor's Report:**

**By Supervisor Vegliante**

**Operations:**

**Motion #1**

Motion to adopt Roberts Parliamentary Rules of Procedure for all Town Board Meetings.

**Motion #2**

Motion to re-affirm all Town Policies, Regulations, Ordinances and other Town Laws and Rules including the Code of Ethics, Internet, Cell Phone and Vehicle Use Policy, Substance Abuse Policy and Discrimination and Harassment Policy.

**Motion #3**

Motion to adopt Town of Fallsburg Procurement/Purchasing Policy.

**Motion #4**

Motion to re-appoint Nathan Steingart as Deputy Supervisor and Town Board Liaison for Golf, Fire and Safety and Police Commission.

**Motion #5**

Motion to re-appoint Michael Weiner Town Board Liaison for Youth Programs and Police Commission.

**Motion #6**

Motion to re-appoint Joe Levner Town Board Liaison for Planning & Zoning, Beautification and Police Commission.

**Motion #7**

Motion to appoint Rebecca Pratt Town Board Liaison for Parks and Recreation and Senior Citizens.

**Motion #8**

Motion to re-appoint Donna Akerley Town Clerk, Registrar of Vital Statistics, Land Tax Collector, F.O.I.L. Officer, and Records Management Officer.

**Motion #9**

Motion to re-appoint Elizabeth Malave-Santos as Deputy Town Clerk and Deputy Registrar of Vital Statistics.

**Motion #10**

Motion to re-appoint Jimmi Dewitt of the Sullivan County Correctional Facility as Deputy Town Clerk for the purpose of issuing marriage licenses to inmates. – No Stipend

**Motion #11**

Motion to re-appoint Amy Navitsky as Deputy Town Clerk – Woodbourne Correctional Facility for the purpose of issuing marriage licenses to inmates. – No Stipend.

**Motion #12**

Motion to re-appoint Paula Kay as Attorney for the Town.

**Motion #13**

Motion to re-appoint Bruce Perlmutter as Assistant Attorney for the Town (Special Prosecutor).

**Motion #14**

Motion to re-appoint Simmie Williams as Chief of Police.

**Motion #15**

Motion to re-appoint Scott DuBois as Town Comptroller.

**Motion #16**

Motion to re-appoint Mollie Messenger as Code Enforcement Officer.

**Motion #17**

Motion to re-appoint Kenneth Ellsworth as Town Engineer.

**Motion #18**

Motion to re-appoint Joanne Gerow as Animal Control Officer.

**Motion #19**

Motion to re-appoint Tracey Lesczynski as Justice Court Clerk.

**Motion #20**

Motion to authorize Town Supervisor Steven Vegliante to sign and execute town policies, contracts and agreements and Deputy Supervisor Steingart when Supervisor is not available.

**Motion #21**

Motion to authorize Supervisor Steven Vegliante, Deputy Supervisor Nathan Steingart, Comptroller Scott DuBois, Town Clerk Donna Akerley and Deputy Town Clerk Elizabeth Malave-Santos to open competitive bids for purchase, contracts, and other public works matters after such bids are authorized by the Town Board.

**Motion #22**

Motion to accept the retirement of Linda Ingber as Confidential Secretary to the Supervisor.

**Motion #23**

Motion to appoint Melissa Melko as Confidential Secretary to the Supervisor.

**Motion #24**

Motion to designate the following banks as depositories of the town funds subject to a letter in which the bank would secure the checking accounts and certificates of deposits.

Catskill Hudson Bank  
Sterling National Bank  
First National Bank of Jeffersonville  
J.P. Morgan Chase  
M&T Bank

**Motion #25**

Motion to set the bonding limits of Town Officials as to form and sufficiency of surety in the amount of \$100,000.00

**Motion #26**

Motion to authorize Supervisor Vegliante, Deputy Steingart, and Town Comptroller DuBois as signatees for all bank transactions.

**Motion #27**

Motion to authorize Supervisor Vegliante, Deputy Supervisor Steingart, and Town Comptroller DuBois to continue wire transfers for the Town of Fallsburg Investments.

**Motion #28**

Motion to designate the following Town of Fallsburg locales as official polling places:

District 1 & 9 – Municipal Hall (Firehouse) Woodridge  
District 2 & 8 – Woodbourne Firehouse  
District 3 – Loch Sheldrake Firehouse  
District 4 & 7 - Senior/Youth Center, South Fallsburg  
District 5 – Mountindale Firehouse  
District 6 – Hurleyville Firehouse

**Motion #29**

Motion to authorizing the reimbursement rate for person using their own vehicles for town business at \$0.45 cents per mile.

**Motion #30**

Motion to designate the Sullivan County Democrat as the official newspaper of the Town of Fallsburg and the Times Herald Record as an official newspaper when the need for a timely advertisement cannot be satisfied with a bi-weekly newspaper.

**Motion #31**

Motion to authorize any member of the Town Board, the Town Clerk, the Attorney for the Town, Chairman of the Planning Board, Chairman of the Zoning Board, the Code Enforcement Officer, the Town Engineer, the Town Comptroller, the Chief of Police, and the Public Works Director to attend the Association of Towns meetings in New York City to be held in February, 2020 and that their actual and necessary expenses shall be audited and allowed as a town charge.

**Motion #32**

Motion to authorize Town Supervisor Vegliante to vote as representing the Town Board of the Town of Fallsburg at the 2020 Association of Towns Meeting.

**Motion #33**

Motion to authorize Deputy Supervisor Steingart as the alternate to vote as representing the Town Board of the Town of Fallsburg at the 2020 Association of Towns Meeting.

**Motion #34**

Motion to authorize Town Clerk to attend the New York State Town Clerk's Association Annual Conference & Training School to be held in Albany in April, 2020.

**Motion #35**

Motion to appoint Refuah Health Center as Town's Health Officer.

**Motion #36**

Motion to re-appoint Art Rosenshein to the position of Chairman of the Planning Board for a term of one (1) year to expire December 31, 2020.

**Motion #37**

Motion to re-appoint Steve Burke to the position of Chairman of the Zoning Board for a term of one (1) year to expire December 31, 2020.

**Motion #38**

Motion to appoint Brian Manown to the Architectural Review Board for a term of one (1) year to expire December 31, 2020.

**Motion #39**

Motion to accept agreement between Waschitz, Pavloff, CPA, LLP and the Town of Fallsburg for Audit Services of the Town Financial Statement.

**Motion to adjourn:** \_\_\_\_\_

**Seconded:** \_\_\_\_\_

**Time:** \_\_\_\_\_