

Mollie Messenger  
Code Enforcement Officer



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TOWN OF FALLSBURG  
CODE ENFORCEMENT OFFICE  
Member: New York State Building Officials Conference, Inc.

## ASSEMBLY APPLICATION

Applications must be submitted to the Town of Fallsburg Code Enforcement Office by all business operators/owners. Once the application is received, our office will call you to schedule your inspection.

### AN INSPECTION MUST BE PERFORMED ONCE A YEAR.

Business Operators Name \_\_\_\_\_

Business Operators Phone # \_\_\_\_\_

Business Owner/Operators Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of Building (ie: shul) \_\_\_\_\_

Physical Location of buildings \_\_\_\_\_

Caretaker's Name \_\_\_\_\_ SBL# \_\_\_\_\_

Caretaker's Phone # \_\_\_\_\_

Year Round or Seasonal? \_\_\_\_\_

Do you plan to install a new or replacement sign this season? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you plan to alter the front exterior this season? Yes \_\_\_\_\_ No \_\_\_\_\_

Please explain: \_\_\_\_\_

\_\_\_\_\_

### ATTENTION!

**ARB approvals are required prior to any changes to storefronts and new or replacement signs in MX,B-1 and NB -. Building & sign permits are required prior to any changes.**

**Enclosed is my check or money order # \_\_\_\_\_ in the amount of \$100.00**

Permit application fees must be paid by check or money order to Town Of Fallsburg.