Requirements For Converting A Seasonal Dwelling To Year Round Use.

1. A building permit must be obtained from the Building Dept.

2. All Water Dept. requirements must be met.
   a. A permit must be obtained from the water dept.
   b. The water line shall be buried to below frost line. [4'6"]
   c. The water meter shall be installed to a readily accessible approved area.
   d. The water meter and all water pipes shall be protected against freezing.
   e. The curb box shall be installed in a readily accessible approved area.
   f. All the above must be inspected by the water dept.

3. All Sewer Dept. requirements must be met.
   a. A permit must be obtained from Sewer Dept.
   b. A sewer trap shall be installed.
   c. PVC sewer lateral piping must be installed from building to sewer main.

4. A block or poured foundation below frost line as per NYS Building Code shall be required. On grade pads shall be prohibited.

5. A pier foundation system utilizing 6"x 6" PT columns may be utilized as an alternative to a block or poured foundation.
   a. Pressure treated lumber shall be of structural grade
   b. A maximum spacing of 8’ is allowed for pier separation.
   c. Piers shall be installed below frost line. [4’6”]
   d. Poured concrete piers shall be permitted.
   e. Engineered plans must be provided for a two story dwelling on piers.
   f. Alternative engineered systems shall be permitted subject to approval.

6. All NYS Energy Codes must be met for the building envelope insulation.
   a. Skirting of dwellings using piers shall have a minimum R-21 insulation.
   b. An alternative to insulated skirting shall be R-21 insulated floor joist.

7. A minimum 100 Amperage electrical panel shall be installed.

8. The dwelling must comply with all zoning regulations regarding sq. footage of the dwelling being converted.