Town of Fallsburg
CODE ENFORCEMENT OFFICE
5250 Main Street
South Fallsburg, N.Y. 12775
Phone: (845) 434-8811 ~ Fax: (845) 434-5883

ELECTRICAL PERMIT APPLICATION
Only Checks Or Money Orders Are Acceptable And Must Be Made Payable to the Town of Fallsburg

INSTRUCTIONS:

1. This application must be completely filled in by typewriter or in ink and submitted to the Building Inspector.

2. The work covered by this application may not be commenced before the issuance of an Electrical Permit.


4. NO BUILDING OR STRUCTURE SHALL BE OCCUPIED OR USED IN WHOLE OR IN PART FOR ANY PURPOSE WHATSOEVER, UNTIL A CERTIFICATE OF OCCUPANCY SHALL HAVE BEEN GRANTED BY THE BUILDING INSPECTOR. Note: The homeowner is ultimately responsible for acquiring the Final electrical certificate prior to the certificate of occupancy.

5. Upon approval of this application, the Building Inspector will issue an Electrical Permit to the applicant. Such permit approved plans and specifications shall be kept on the premises, available for inspection throughout the progress of the work.

6. APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of an Electrical Permit pursuant to the New York Building Construction and Code Ordinances of the Town of Fallsburg for the construction of buildings, additions or alterations, or for the removal or demolition or use of property, as herein described. The applicant agrees to comply with all the applicable laws, ordinances and regulations.

Name of Applicant (Please Print) __________________________ Mailing Address __________________________

Signature of Applicant __________________________ Telephone #: __________________________ Date __________________________

Email: allen.cee@fallsburgny.com ~ tom.burns@fallsburgny.com ~ george.servis@fallsburgny.com ~ deidre.ceccato@fallsburgny.com
TOWN OF FALLSBURG
CODE ENFORCEMENT OFFICE
Member: New York State Building Officials Conference, Inc.

Name of Owner (Please Print) _____________________________ Mailing Address _____________________________

Telephone # _____________________________ (Home #) _____________________________ (Cell #) _____________________________ Date __________

Applicant is (check box indicating which is applicable):
[] Owner [] Contractor

1. Street Address of Site where work will be done _____________________________

   Tax Map No./SBL: _____________________________ Unit No. _____________________________

2. State intended use and occupancy classification:

   1) Intended use and occupancy: _____________________________

3. Licensed Electricians:

   Company Name _____________________________ License # _____________________________ Phone # _____________________________

4. Inspection Agency:

   Agency Name _____________________________ Inspector _____________________________ Phone # _____________________________

5. Application Fee (to be paid by CHECK ONLY upon filing of application): $50.00

6. Details of Electrical Work:

   New Service Panel _______ amps  Generator _______ # of lights _______

   # of receptacles _______ # of smoke detectors _______ # of CO2 _______

   # of other details _____________________________

7. Signature of CEO issuing permit _____________________________
ELECTRICAL CONTRACTORS VERIFICATION FORM

Electrical Contractor's Name: ________________________________

Inspector License #: ________________________________

Property Owner: ________________________________

Property Address - Street: ________________________________

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Hamlet: ________________________________

Signature of Electrical Contractor: ________________________________

Date: ________________________________

No walls are to be covered until this form is returned to the Building Department and they have verification that the electrical contractor mentioned above is performing said work.

JOB: ________________________________

TAX MAP #: ________________________________

Return this form signed by a Sullivan County Licensed Electrician.
OWNERS PROXY

(Owner) deposes and states that he/she resides at:


And that he/she is the owner of the premises described in the attached application for a building permit/zoning application/planning board application and further states that he/she has authorized to make said application, secure any necessary permits and approvals, call for inspections, and request a certificate of occupancy upon satisfactory completion of the work described in said application.

Owner's signature Date

Email address:
SULLIVAN COUNTY BOARD OF ELECTRICAL LICENSING
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701-5012

STATEMENT

Re: Local Law No. 2 of 1990 entitled “The Electrical Licensing Law of Sullivan County”

I hereby state under penalties of perjury that I own and occupy the premises located at:


Recently, electrical work was done at said premises, in which electrical work was installed, maintained and / or replaced by myself, the homeowner or the property described above.

Description of Type of Electrical Work:


Dated: ____________________

NOTE: False Statements made herein are punishable as a Class A Misdemeanor pursuant to Section 210.45 of the Penal Law.

X ____________________
Homeowner Signature

Print Name

Print Address

SULLIVAN COUNTY IS AN AFFIRMATIVE ACTION, EQUAL OPPORTUNITY EMPLOYER
## ELECTRICAL INSPECTORS

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERNEST BELLO</td>
<td>Electrical Underwriters</td>
<td>845-569-1759</td>
</tr>
<tr>
<td>ARMOND MURAD</td>
<td>NY Electrical Inspectors</td>
<td>845-586-2424</td>
</tr>
<tr>
<td>RON HENRY</td>
<td>Commonwealth Electrical Inspection Agency</td>
<td>845-562-8429</td>
</tr>
<tr>
<td>SWANSON CONSULTING INC.</td>
<td></td>
<td>845-496-4443</td>
</tr>
<tr>
<td>John Taylor</td>
<td>Electrical Underwriters</td>
<td>845-569-1759</td>
</tr>
<tr>
<td>DAVID SMITH</td>
<td>The Inspector, LLC</td>
<td>518-481-5300</td>
</tr>
<tr>
<td>JOHN WIERL</td>
<td>NY Electrical Inspections &amp; Consulting, LLC</td>
<td>845-343-6934</td>
</tr>
<tr>
<td>FRANK SCHMAUS</td>
<td>SWITCH-ON ELECTRIC</td>
<td>845-733-4926</td>
</tr>
<tr>
<td></td>
<td></td>
<td>845-800-6909</td>
</tr>
</tbody>
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October 11, 2018
Certificate of Attestation of Exemption (CE 200)

While New York Business Express is designed and developed to support business formation in New York, individual homeowners can file their exemption here as well!

Follow these steps:

1. Go to businessexpress.ny.gov.
2. Select Log in/Register in the top right-hand corner. A NY.gov Business account is required, even though you are an individual.
3. If you do not have a NY.gov business account, go to step 4 to set up your account. If you have a NY.gov login and password, go to step 14.
4. Select Register with NY.gov under New Users.
5. Select Proceed.
6. Enter the following:
   - First and last name
   - Email
   - Confirm email
   - Preferred username
     (check if username is available)
7. Select I'm not a robot.
   You may have to complete a Captcha verification before proceeding.
8. Select Create Account.
   If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
9. Verify that the account information is correct.
   Select Continue.
10. An activation email will be sent.
    If you do not receive an email, see the Email Received During Account Creation page.
11. Open your activation email and choose Select Here.
    Specify three security questions.
    Select Continue.
12. Create a password (must contain at least eight characters).
13. Select Set Password. You have successfully activated your NY.gov ID.
14. Select Go to MyNy:
    - At the top of the screen, select Services.
    - Select Business.
    - Select New York Business Express.
    - Select Log in/Register.

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15. On the New York Business Express home page, scroll down to Top Requests:
   - Select Certificate of Attestation of Exemption
   - Search Index A-Z for CE-200.

16. Under How to Apply:
   - Select Apply Online as Homeowner.

17. At the Entity Type screen:
   - Select Individual (Sole Proprietor).
   - Select Save & Continue.

18. At the Business Identification screen:
   - Enter your name and Social Security Number.
   - Select Save & Continue.

19. At the Business Physical Location screen:
   - Enter your home address.
   - Select the This is Also my Mailing Address button, if applicable.

20. At the Additional Physical Locations screen:
    - Select Save & Continue.

21. At the Mailing Address(es) screen, your mailing address will appear.
    - Select Save & Continue.

22. At the Business Industry Classification screen, 814110 Private Households for principal NAICS code is the default. No secondary NAICS code necessary.
    - Select Save & Continue.

23. At the Sole Proprietor/Owner screen, enter the remaining blank fields. Some information has been provided for you.
    - Validate address.
    - Select Save & Continue.

24. At the Workers' Compensation and Disability and Paid Family Leave screen, answer these questions:
    - Do you have New York Workers' Compensation Insurance?
    - Do you have New York Disability and Paid Family Leave Benefits Insurance?
    - Select Save & Continue.

25. At the Permit, License, or Contract Information screen:
    - Select Building, Electrical or Plumbing Permit.
    - Issuing Agency — Enter the Town, City, or Village Building Department.
    - Select Save & Continue.

26. At the Workers' Compensation Exemption Reason screen, select the appropriate exemption reason.
    If Fair Play exemption is selected, an additional screen will display criteria to review. Check the box I understand.
    - Select Save & Continue.

27. At the Disability and Paid Family Leave Exemption Reason screen, select the appropriate exemption reason.
    - Select Save & Continue.

28. Review the Application Summary.

29. Attest & Submit.

You will receive an email when your certificate has been issued. To view your certificate:
   - Select Access Recent Activity from your email, or access businessexpress.ny.gov and then access your Dashboard (under your login name on right).
   - Print and sign the Certificate of Attestation of Exemption.
   - Submit your CE-200 for your license, permit or contract to the issuing Agency.

Questions? Call the NYBE Contact Center: (518) 485-5000