

SBL # :

Paid CK. # :

Permit # :
Date of issuance :

Town of Fallsburg
CODE ENFORCEMENT OFFICE
5250 Main Street
South Fallsburg, N.Y. 12779
Phone: (845) 434-8811 • Fax: (845) 434-5883

HOME HEATING & DOMESTIC HOT WATER EQUIPMENT PERMIT APPLICATION

This permit application is appropriate for: Wood Stove; Home Heating or Hot Water Furnace-oil or LP Hot Water Tanks; Pellet Stove; Outdoor Wood Boiler (OWB); or Fireplace.

Only Checks Or Money Orders Are Acceptable And Must Be Made Payable to the Town of Fallsburg

INSTRUCTIONS:

1. This application must be completely filled in by typewriter or in ink and submitted to the Building Inspector.
2. The work covered by this application may not be commenced before the issuance of Home Heating Equipment Permit.
3. Be advised Sullivan County Local Law No. 13 of 1977 requires the use of Licensed Electrical Contractors.
4. **NO BUILDING, STRUCTURE OR EQUIPMENT SHALL TBE OCCUPIED OR USED IN WHOLE OR IN PART FOR ANY PURPOSE WHATSOEVER, UNTIL A CERIFICATE OF OCCUPANCY SHALL HAVE BEEN GRANTED BY THE BUILDING INSPECTOR.** Note: The homeowner is ultimately responsible for acquiring the Final Electrical certificate prior to the certificate of occupancy.
5. Upon approval of this application, the Building Inspector will issue a Home Heating Equipment Permit to the applicant. Such permit, approved plans and specifications shall be kept on the premises, available for inspection throughout the progress of the work.
6. APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Home Heating Equipment Permit pursuant to the New York Building Construction and Local Ordinances of the Town of Fallsburg for the installation of new, used or replacement home heating equipment, as herein described. The applicant agrees to comply with all the applicable laws, ordinances and regulations.

Name of Applicant (Please Print)

Mailing Address

Signature of Applicant

Telephone #

Date

Attention Building Permit Applicant

This Checklist Must be Submitted Along With Your Completed Application.

Write N/A where not applicable

1. I have read the instructions on the front of the permit application. _____
2. I have submitted a plot plan showing the lot and building on the premises. _____
3. I have submitted legible detailed plans as per the instructions on the permit. _____
4. I understand the work may not be started until a permit is issued. _____
5. I understand that all electrical work must be independently inspected. _____
6. I understand that not displaying the permit placard is a \$50.00 fine. _____
7. I understand that a Workman's Comp. exemption # or policy must be submitted. _____
8. I understand that const. debri must not be left outside during const. _____
9. I understand that a minimum of 24 hours is required for inspections. _____
10. I understand that any change requires updating the permit. _____
11. I understand that it is illegal to occupy or use without a C/O. _____
A fine of \$1,500 per day for occupying without a C/O
12. I understand that a C/O must be issued prior to occupancy of use. _____
13. I understand that a 911 number must be installed at the property. _____
14. I have given a copy of this checklist to my contractor. _____

By signing below I am stating that I have read and agree to the statements above and the dwelling, structure, fuel burning device, etc. will not be used or occupied until the issuance of a Certificate of Occupancy by the building department.

Signature of applicant: _____ Date: _____

While not a requirement for a building permit, it is strongly suggested that final payment to contractors be subject to the issuance of a C/O.

Suitable Containers Required for Garbage

- All commercial or residential construction sites, whether a building permit is required or not, shall have suitable containers on site at all times to accommodate any and all construction related debris
- Containers are to be covered each day and night when not in use.
- Storage of construction related debris may be inside the building.
- Construction debris must be properly disposed of at the landfill at the end of the construction project. All landfill receipts must be made available upon request of the Code Enforcement Officer and must be submitted to the Code Enforcement Office prior to issuance of a certificate of occupancy.
- No outside storage of construction or project related debris shall be permitted to accumulate, and all outside areas of the work site must remain free of debris, trash and garbage and must be cleaned regularly to ensure compliance.
- In the event of noncompliance with the provisions of this article, a stop work order shall be posted on the property and all project related activities shall cease until the Code Enforcement Officer has inspected the property and compliance is verified. A stop work order shall encompass the whole of the job site that is deemed in violation.

I have read the above stated code section regarding construction debri and storage and fully understand that outside storage of const. debri is prohibited and a stop work order for the entire const. project may be imposed for violation of the code section. I do hereby agree to provide suitable const. debri storage as required by this code section and to keep the job site clean at all times.

Signature: _____ Date: _____
Title: _____

OWNER PROXY

THIS FORM MUST BE FILLED OUT IF YOU ARE GIVING SOMEONE ELSE PERMISSION TO ACT ON YOUR BEHALF DURING CONSTRUCTION

(Owner) _____ deposes and states that he/she resides at: _____

And that he/she is the owner of the premises described in the attached application for a building permit/zoning application/planning board application and further states that he/she has authorized _____ to make said application, secure any necessary permits and approvals, call for inspections, and request a certificate of occupancy upon satisfactory completion of the work described in said application.

Date: _____

Owners Signature

Witness' Signature

H.O.A Building Permit Permission Form

I, [board member] _____ have received a request from, [applicant] _____

The owner of unit # _____ SBL#: _____

located at [property name] _____

for a [property name] _____

Having reviewed the applicants request the association has decided to:

Check Box:

Approve [] with the following conditions _____

Denied [] _____

I assert that I am a board member of the homeowners association and this matter has been discussed with other board members and this is the decision of the majority of the board.

Signed: _____

Title: _____

Print Name: _____

Phone Number: _____

Date: _____

Attention!

The Code Enforcement Office must be made aware when new board members are elected or replaced. The names, phone numbers and mailing addresses of all board members should be updated regularly in the event of an emergency and to prevent any confusion or delays in the permit process. Please add a copy of this required information on a separate sheet along with this form to avoid delays in the permit process.

Code Enforcement and DPW Permit Tracking Form
Required DPW Permits must be obtained prior to Issuance of Building Permits

Code Enforcement Use: Date: _____
Name: _____
Address of Work: _____
Section: _____ Block: _____ Lot: _____

Description of work being done: _____

Will NEW construction involve underground water or sewer connections? No or Yes - Water Sewer

Site Plan:

DPW Office Use

Existing I & I Violation: Yes No

Check Boxes for Required Permits: Water Sewer Road Cut

If no DPW Permits are required, a CO can be issued at the discretion of the Code Enforcement Office

Comments: _____

Completed DPW Connection Inspection Sign – Off (required prior to CO Issuance)

Water Approved By: _____ Date: _____

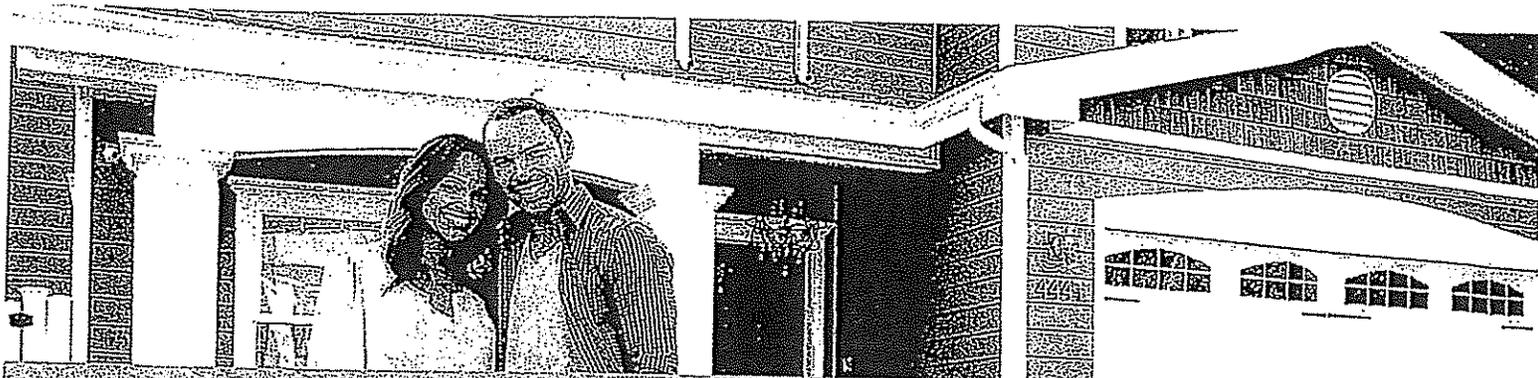
Sewer Approved By: _____ Date: _____

Road Cut Approved By: _____ Date: _____

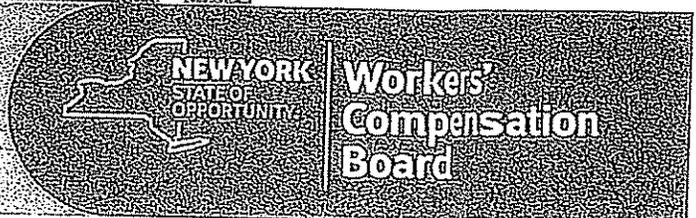
ELECTRICAL INSPECTORS

ERNEST BELLO Electrical Underwriters	845-569-1759
ARMOND MURAD NY Electrical Inspectors	845-586-2424
RON HENRY Commonwealth Electrical Inspection Agency	845-562-8429
SWANSON CONSULTING INC. John Taylor Electrical Underwriters	845-496-4443 845-569-1759
DAVID SMITH The Inspector, LLC	518-481-5300
JOHN WIERL NY Electrical Inspections & Consulting, LLC	845-343-6934
FRANK SCHMAUS SWITCH-ON ELECTRIC	845-733-4926 845-800-6909

October 11, 2018



Certificate of Attestation of Exemption (CE-200)



While New York Business Express is designed and developed to support business formation in New York, individual homeowners can file their exemption here as well!

Follow these steps:

1. Go to businessexpress.ny.gov.
2. Select Log in/Register in the top right-hand corner.
A NY.gov Business account is required, even though you are an individual.
3. If you do not have a NY.gov business account, go to step 4 to set up your account.
If you have a NY.gov login and password, go to step 14.
4. Select Register with NY.gov under New Users.
5. Select Proceed.
6. Enter the following:
 - First and last name
 - Email
 - Confirm email
 - Preferred username
(check if username is available)
7. Select I'm not a robot.
You may have to complete a Captcha verification before proceeding.
8. Select Create Account.
If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
8. (Continued)
Do one of the following:
 - If the account(s) shown is a NY.gov Individual account, select Continue.
 - If the account(s) shown is a NY.gov Business account, select Email Me the Username(s).
9. Verify that the account information is correct.
 - Select Continue.
10. An activation email will be sent.
If you do not receive an email, see the No Email Received During Account Creation page.
11. Open your activation email and choose Select Here.
 - Specify three security questions.
 - Select Continue.
12. Create a password (must contain at least eight characters).
13. Select Set Password. You have successfully activated your NY.gov ID.
14. Select Go to MyNy:
 - At the top of the screen, select Services.
 - Select Business.
 - Select New York Business Express.
 - Select Log in/Register.

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Certificate of Attestation of Exemption (CE-200)



Workers
Compensation
Board

15. On the New York Business Express home page, scroll down to Top Requests:
 - Select *Certificate of Attestation of Exemption of*
 - Search Index A-Z for *CE-200*.
16. Under How to Apply:
 - Select Apply Online as Homeowner.
17. At the Entity Type screen:
 - Select Individual (Sole Proprietor).
 - Select Save & Continue.
18. At the Business Identification screen:
 - Enter your name and Social Security Number.
 - Select Save & Continue.
19. At the Business Physical Location screen:
 - Enter your home address.
 - Select the This is Also my Mailing Address button, if applicable.
20. At the Additional Physical Locations screen:
 - Select Save & Continue.
21. At the Mailing Address(es) screen, your mailing address will appear.
 - Select Save & Continue.
22. At the Business Industry Classification screen, - 814110 Private Households for principal NAICS code is the default. No secondary NAICS code necessary.
 - Select Save & Continue.
23. At the Sole Proprietor/Owner screen, enter the remaining blank fields. Some information has been provided for you.
 - Validate address.
 - Select Save & Continue.
24. At the Workers' Compensation and Disability and Paid Family Leave screen, answer these questions:
 - Do you have New York Workers' Compensation Insurance?
 - Do you have New York Disability and Paid Family Leave Benefits Insurance?
 - Select Save & Continue.
25. At the Permit, License, or Contract Information screen:
 - Select Building, Electrical or Plumbing Permit.
 - Issuing Agency — Enter the Town, City, or Village Building Department.
 - Select Save & Continue.
26. At the Workers' Compensation Exemption Reason screen, select the appropriate exemption reason. If Fair Play exemption is selected, an additional screen will display criteria to review. Check the box I understand.
 - Select Save & Continue.
27. At the Disability and Paid Family Leave Exemption Reason screen, select the appropriate exemption reason.
 - Select Save & Continue.
28. Review the Application Summary.
29. Attest & Submit.

You will receive an email when your certificate has been issued. To view your certificate:

- Select Access Recent Activity from your email, or access businessexpress.ny.gov and then access your Dashboard (under your login name on right).
- Print and sign the *Certificate of Attestation of Exemption*.
- Submit your *CE-200* for your license, permit or contract to the issuing Agency.

Questions? Call the NYBE Contact Center: (518) 485-5000.