ATTENTION WELL PERMIT APPLICANTS

FOR YOUR INFORMATION:

STOP WORK NOW!

BEFORE YOUR PERMIT CAN BE APPROVED BY THE CODE ENFORCEMENT OFFICE, THE DEPARTMENT OF HEALTH MUST APPROVE WELL PERMITS FOR ANY DWELLING THAT HAS 5 APARTMENTS OR MORE OR OVER 25 OCCUPANTS

PLEASE CALL THE DOH AT 845-794-2045

Town of Fallsburg
Building Department
P.O. Box 830
South Fallsburg, N.Y. 12779
Telephone: (914) 434-8810

APPLICATION FOR A WELL PERMIT FEE: $20.00

PART A: (TO BE COMPLETED BY APPLICANT IN DUPLICATE)

1. Name of Land Owner: _____
2. Address: _____
3. Phone #: _____
4. Location of Work: _____
5. Tax Map #: _____
6. Well Drillers Name & Address: _____
7. Phone #: _____
8. Check All Appropriate Boxes:

☐ Residential Single Family ☐ New Well

☐ Residential Multiple Residence ☐ Deepening Existing Well

☐ Commercial ☐ Replacing Existing Well

9. Attach Two Copies of a Plot Plan Showing Location of Proposed Well with Measurements to Property Lines, Buildings, and Septic Systems.
10. New York State DEC Certification #: _____

PART B: (TO BE COMPLETED BY BUILDING INSPECTOR AND RETURNED TO APPLICANT)

1. Approval Date: _____ Inspector: _____
2. Building Permit No. (If Applicable): _____

PART C: (TO BE COMPLETED BY WELL DRILLER OR APPLICANT & RETURNED TO THE BUILDING DEPARTMENT)

1. Does The Well Conform To Proposed Plot Plan? _____
   (If Not, Revise Plan To Show Actual Location & Attach)
2. Provide A Copy of The Well Drillers Log OR Complete The Following:

Casing Diameter _____ Casing Length _____
First Water _____ Well Depth _____
Static Water Level _____ Suggested Pump Depth _____

Total Water Supply At Completion (GPM) _____
Comments: _____

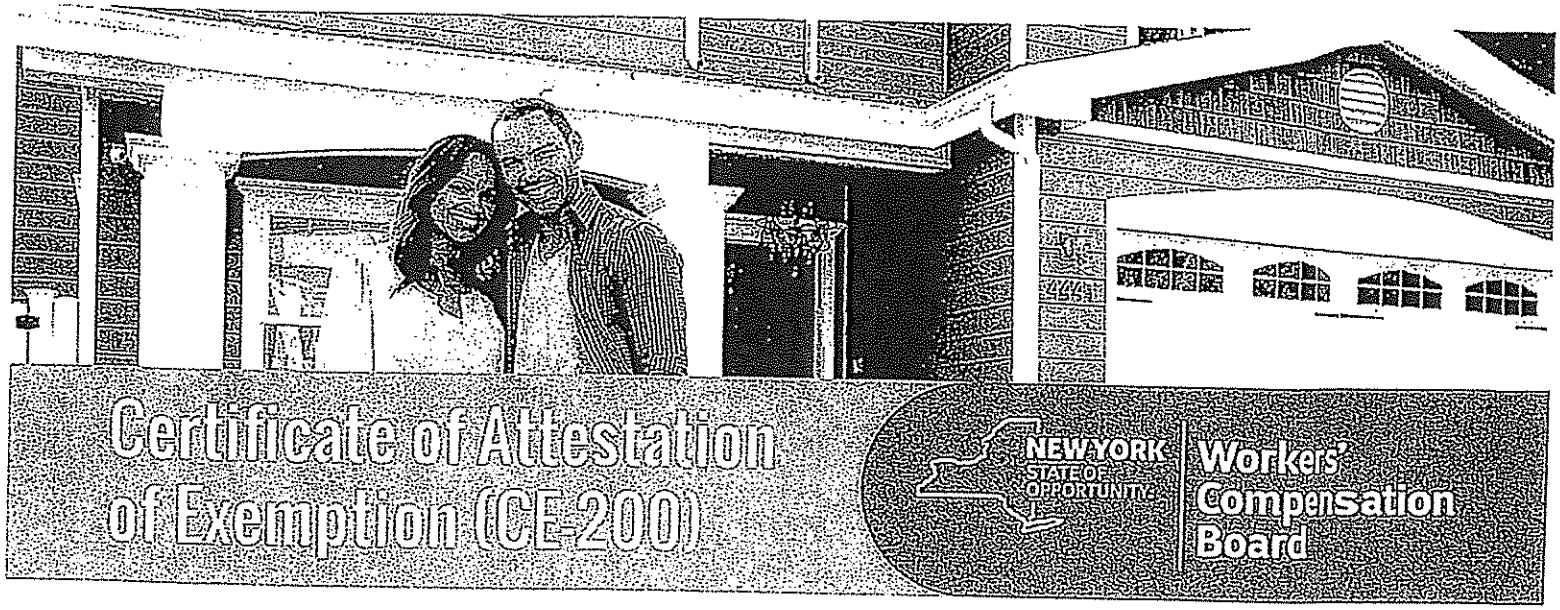
A CERTIFICATE OF OCCUPANCY WILL NOT BE ISSUED UNTIL PART C IS COMPLETED AND RETURNED TO THE BUILDING DEPARTMENT.

* * * * * * * * * * * *

I, as applicant, am familiar with the Municipal and State Codes and Ordinances enforced in the Town of Fallsburg, New York and Hereby agree that the project proposed on this application will conform with such.
Well pump wiring shall be installed in accordance with the National Electric Code, Installers shall have their wiring inspected by an approved Electric Inspector. I further understand that the Town of Fallsburg cannot guarantee that a sufficient water supply will be found.

_____
Applicant or Agent Thereof

_____
Date



While New York Business Express is designed and developed to support business formation in New York, individual homeowners can file their exemption here as well!

Follow these steps:

1. Go to businessexpress.ny.gov.
2. Select Log in/Register in the top right-hand corner.
   A NY.gov Business account is required, even though you are an individual.
3. If you do not have a NY.gov business account, go to step 4 to set up your account.
   If you have a NY.gov login and password, go to step 14.
4. Select Register with NY.gov under New Users.
5. Select Proceed.
6. Enter the following:
   - First and last name
   - Email
   - Confirm email
   - Preferred username (check if username is available)
7. Select I'm not a robot.
   You may have to complete a Captcha verification before proceeding.
8. Select Create Account.
   If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.

8. (Continued)
   Do one of the following:
   - If the account(s) shown is a NY.gov Individual account, select Continue.
   - If the account(s) shown is a NY.gov Business account, select Email Me the Username(s).
9. Verify that the account information is correct.
   - Select Continue.
10. An activation email will be sent.
    If you do not receive an email, see the No Email Received During Account Creation page.
11. Open your activation email and choose Select Here.
    - Specify three security questions.
    - Select Continue.
12. Create a password (must contain at least eight characters).
13. Select Set Password. You have successfully activated your NY.gov ID.
14. Select Go to MyNy:
    - At the top of the screen, select Services.
    - Select Business.
    - Select New York Business Express.
    - Select Log in/Register.

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Certificate of Attestation of Exemption (CE 200)

NEW YORK STATE OF OPPORTUNITY | Workers' Compensation Board

15. On the New York Business Express home page, scroll down to Top Requests:
    - Select *Certificate of Attestation of Exemption*

    or
    - Search Index A-Z for *CE-200*.
16. Under How to Apply:
    - Select Apply Online as Homeowner.
17. At the Entity Type screen:
    - Select Individual (Sole Proprietor).
    - Select Save & Continue.
18. At the Business Identification screen:
    - Enter your name and Social Security Number.
    - Select Save & Continue.
19. At the Business Physical Location screen:
    - Enter your home address.
    - Select the This is Also my Mailing Address button, if applicable.
20. At the Additional Physical Locations screen:
    - Select Save & Continue.
21. At the Mailing Address(es) screen, your mailing address will appear.
    - Select Save & Continue.
22. At the Business Industry Classification screen, 814110 Private Households for principal NAICS code is the default. No secondary NAICS code necessary.
    - Select Save & Continue.
23. At the Sole Proprietor/Owner screen, enter the remaining blank fields. Some information has been provided for you.
    - Validate address.
    - Select Save & Continue.
24. At the Workers' Compensation and Disability and Paid Family Leave screen, answer these questions:
    - Do you have New York Workers' Compensation Insurance?
    - Do you have New York Disability and Paid Family Leave Benefits Insurance?
    - Select Save & Continue.
25. At the Permit, License, or Contract Information screen:
    - Select Building, Electrical or Plumbing Permit.
    - Issuing Agency — Enter the Town, City, or Village Building Department.
    - Select Save & Continue.
26. At the Workers' Compensation Exemption Reason screen, select the appropriate exemption reason.

    If Fair Play exemption is selected, an additional screen will display criteria to review. Check the box I understand.
    - Select Save & Continue.
27. At the Disability and Paid Family Leave Exemption Reason screen, select the appropriate exemption reason.
    - Select Save & Continue.
28. Review the Application Summary.
29. Attest & Submit.

You will receive an email when your certificate has been issued. To view your certificate:

- Select Access Recent Activity from your email, or access businessexpress.ny.gov and then access your Dashboard (under your login name on right).
- Print and sign the *Certificate of Attestation of Exemption*.
- Submit your *CE-200* for your license, permit or contract to the issuing Agency.

Questions? Call the NYBE Contact Center: (518) 485-5000