

**ATTENTION WELL PERMIT  
APPLICANTS**

**FOR YOUR INFORMATION:**

**STOP WORK NOW!**

**BEFORE YOUR PERMIT CAN BE  
APPROVED BY THE CODE  
ENFORCEMENT OFFICE, THE  
DEPARTMENT OF HEALTH MUST  
APPROVE WELL PERMITS FOR ANY  
DWELLING THAT HAS 5 APARTMENTS  
OR MORE OR OVER 25 OCCUPANTS**

**PLEASE CALL THE DOH AT 845-794-2045**



## APPLICATION FOR A WELL PERMIT

Permit #: \_\_\_\_\_

SBL: \_\_\_\_\_

**\$20 fee**

Owners name: \_\_\_\_\_

Physical address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Well Drillers name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Type of property:

Single-Family Residence  Multiple-Family Residence  Commercial

Type of work:

New Well  Replacing Existing Well  Deepening Existing Well

Please attach two copies of a plot plan of the well with respective setbacks from:

- Property lines
- Buildings
- Septic well

New York State DEC Certification #: \_\_\_\_\_

Does the well conform to proposed plot plan: Yes  No

*(If not, revise plan to show actual location & attach)*

Provide a copy of the well drillers log or complete the following:

Casing Diameter

Casing Length

First Water

Well Depth

Static Water Level

Suggested Pump Depth

Total water supply at completion (GPM)

Comments:

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I, as applicant, am familiar with the Municipal and State Codes and Ordinances enforced in the Town of Fallsburg, New York and Hereby agree that the project proposed on this application will conform with such.

Well pump wiring shall be installed in accordance with the National Electric Code, Installers shall have their wiring inspected ,by an approved Electric Inspector. I further understand that the Town of Fallsburg cannot guarantee that a sufficient water supply will be found.

Applicant or Agent Thereof : \_\_\_\_\_

Date: \_\_\_\_\_

**TOWN OF FALLSBURG  
CODE ENFORCEMENT OFFICE**

**OWNERS PROXY**

\_\_\_\_\_ deposes and states that he/she resides at:  
(Owner)

\_\_\_\_\_  
(Location where work is being done)

And that he/she is the owner of the premises described in the attached application for a building permit application and further states that he/she has authorized \_\_\_\_\_ to make said application, secure any necessary permits and approvals, call for inspections, and request a certificate of occupancy upon satisfactory completion of the work described in said application.

Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email address: \_\_\_\_\_

# Certificate of Attestation of Exemption



Workers' Compensation Board

Instructions for obtaining and filing a Certificate of Attestation of Exemption from Workers' Compensation and/or Disability and Paid Family Leave Benefits (CE-200) through New York Business Express

## Follow these steps:

1. Go to [businessexpress.ny.gov](http://businessexpress.ny.gov).
2. Select **Log in/Register** in the top right-hand corner. A NY.gov Business account is required.
3. If you do not have a NY.gov business account, go to **step 4** to set up your account. If you have a NY.gov log-in and password, go to **step 16**.
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
  - First and Last Name
  - Email
  - Confirm Email
  - Preferred Username (check if username is available)
7. Select **I'm not a robot**.
  - You may have to complete a Captcha Verification before proceeding.
8. Select **Create Account**.
  - If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
  - Do one of the following:
    - If the account(s) shown is a NY.gov Individual account, select **Continue**.
    - If the account(s) shown is a NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
  - Select **Continue**.
10. An activation email will be sent.
  - If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and select **Click Here**.
  - Specify three security questions.
  - Select **Continue**.
12. Create a password (must contain at least eight characters).
13. Select **Set Password**. You have successfully activated your NY.gov ID.
14. Select **Go to MyNy**.
  - At the top of the screen select **Services**.
  - Select **Business**.
  - Select **New York Business Express**.
  - Select **Log in/Register**.
15. On the New York Business Express home page, do one of the following:
  - Scroll down to Top Requests and select **Certificate of Attestation of Exemption**, or
  - Search Index A-Z for **CE-200**.
16. Under **How to Apply**:
  - Select **Apply as a Business**, or
  - Select **Apply as a Homeowner** (applies to those obtaining permits to work on their residence).
17. Complete application screens.
18. Review Application Summary.
19. Attest and submit.

You will receive an email when your certificate has been issued.

To view your certificate:

- Select **Access Recent Activity** from your email, or
- Access [businessexpress.ny.gov](http://businessexpress.ny.gov), and then access your **Dashboard** (under your login name on right).

Print and **sign** the **Certificate of Attestation of Exemption**.

Submit your **CE-200** for your license, permit or contract to the issuing Agency.