

Mollie Messenger
Code Enforcement Officer



5250 MAIN STREET
SOUTH FALLSBURG
NEW YORK 12779
(845) 434-8811
FAX:(845) 434-0791

TOWN OF FALLSBURG
CODE ENFORCEMENT OFFICE
Member: New York State Building Officials Conference, Inc.

CAMP INSPECTION APPLICATION

Applications must be submitted to the Town of Fallsburg Code Enforcement Office by all business operators/owners. Once the application is received, our office will call you to schedule your inspection.

AN INSPECTION MUST BE PERFORMED ONCE A YEAR.

Business Operators Name _____

Business Operators Phone # _____

Business Owner/Operators Mailing Address _____

City _____ State _____ Zip _____

Number of Units _____

Physical address _____

Caretaker's Name _____ SBL# _____

Caretaker's Phone # _____

Year Round or Seasonal? _____

Do you plan to install a new or replacement sign this season? Yes ___ No ___

Do you plan to alter the front exterior this season? Yes ___ No ___

Please explain _____

ATTENTION!

ARB approvals are required prior to any changes to storefronts and new or replacement signs in MX,B-1 and NB -. Building & sign permits are required prior to any changes.

Seasonal camp inspection fee is \$25.00 admin fee plus \$25.00 per unit up to \$750.00

Enclosed is my check or money order # _____ in the amount of \$ _____

Permit application fees must be paid by check or money order to Town Of Fallsburg.

Important codes Fallsburg residents need to be aware of.

1. Recycling is mandatory for all properties and will be enforced.
2. Owners must provide recycling containers for tenants.
3. Owners must provide garbage and recycling pickup for tenants.
4. If you use a dumpster recycling is still required, call your hauler to find out how.
5. Cans are only allowed to be placed at curbside the night before scheduled pick up.
6. Cans are required to be removed from curbside the night of pick up.
7. If there is garbage on the ground at curbside you are responsible to clean it up.
8. Cans cannot be stored in front of a residence and must be kept to the side or rear.
9. Accumulating piles of trash, refuse, garbage, cardboard is prohibited.
10. Dumpsters require a concrete pad and four-sided enclosure with a chain link door.
11. Trash bags are not permitted at curbside unless placed inside a can with a lid
12. Trash bags cannot be stored anywhere outside unless in a can with a lid
13. Bulk items cannot be placed at curbside until 48 hours prior to scheduled pick up.
14. Bulk items will only be picked up if you call your hauler and arrange in advance.
15. The burning of any garbage, refuse or paper products is prohibited.
16. Grass must be cut to less than 6" from Apt1 until November 1 from road edge inward.
17. If you have a side walk in front of your property you must keep it swept and clean.
18. A free permit is required for any type of yard/porch/garage sale.
19. A maximum of three yard sales per property, per year is permitted.
20. Placing yard sale signs on utility poles, street signs etc. is prohibited.
21. Yard sale signs can only be placed at the property where the sale will be.
22. If you haul trash, rubbish, garbage in Fallsburg it must be secured and covered.
23. Outside furnaces are prohibited in residential areas and have use date limitations.
24. Rental temperatures must be maintained at 68 degrees from Sept 15th to May 31st.
25. Broken windows, missing siding or shingles must be repaired promptly.
26. Chipped and flaking exterior paint must be scraped and painted.
27. Exposed exterior wood must be protected by paint, stain or waterproofing.
28. 911 reflective address signs must be installed upon all properties.
29. Fire hydrants must be kept clear of snow, high weeds and trash.
30. Private hydrants and sprinkler systems must be tested yearly.
31. Private hydrants must be yellow in color.
32. Fences must be maintained free of rust, flaking paint or damaged areas.
33. Four feet is the maximum front yard fence height in most zones.
34. When installing a new fence, the finished side must face adjoining properties.
35. Farm animals are not permitted in residential zones.
36. Dead trees and branches close to the public right of way must be removed.
37. The emptying of swimming pools onto neighboring properties is prohibited.
38. Swimming pools are prohibited in front and side yards in all zones.
39. Storage containers, truck bodies, etc are permitted B-1 and I-1 zones only.
40. Conversion of seasonal dwellings to year round require a building permit.
41. Conversion of bungalow colonies to year round requires planning board approval.
42. A building permit is required when replacing or expanding an existing deck.
43. A building permit is required for an outside furnace, wood stove or pellet stove.
44. Permit is required for any surface over 80 square feet.

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Prior to Code Enforcement performing your multi-family inspection be sure the following is taken care of:

1. You have fully filled out and submitted the inspection form application.
2. You have a check [no cash for the full amount ready by the day of inspection.
3. You have informed ALL your tenants that an inspection is required.
4. You have confirmation and or keys for entry to ALL apartments.
5. You are confident all of the apartments have smoke & co2 protection.
6. You have working extinguishers in the common hallway.
7. You can have someone there who can interpret if necessary.
8. You have verifiable working heat & hot water to all apartments.
9. You have addressed all possible violation complaints with your tenants.
10. You have taken the time to confirm that all common areas are accessible.

If you are confident that all of the above is taken care of, then be sure to submit your application and paid in full check to the Code Enforcement Office and set up you appointment for inspection.

If you have any questions, don't wait until the last minute to ask them. Lack of information could delay your inspection so call for any additional information you may need. We will be happy to assist to ensure the inspection process goes as smoothly as possible.

Code Enforcement Office